

**TRAININGS ATTENDED BY EMPLOYEES
S. 2017**

	TRAINING TITLE	DATE		DATE RECEIVED APPROVED SO	SO NO.	SO DATE	NO. OF PARTICIPANTS	NAME OF PARTICIPANTS	VENUE	TRAINING PROVIDER	FUND	REMARKS	NOTES
JANUARY													
1	Philippine Rapid Alert for Food and Feed (PhilRASFF) Convergence Seminar/Workshop	January 25-26, 2017	APPROVED	01/23/2017	12	01/19/2017	1	Ma. Celia M. Raquepo	Hotel and Suites, Brixton Street, near Pioneer United St., Pasig City	Food and Drug Administration		Done	
FEBRUARY													
2	Conduct of DBM Forum on Guidelines for Release of Funds in FY 2017	February 02, 2017	APPROVED	02/03/2017	16	31/01/2017	2	1) Susan G. Yecla 2) Cecille B. Silvano	Summit Hall of the Philippine International Convention Center (PICC), Pasay City	DBM	None	Done	
3	3-Day Technical Consultation on the Standard Cost Model Development	February 7-9, 2017	APPROVED	02/07/2017	17	02/03/2017	2	1) Rina I. Angeles 2) Elaine E. Ingotan	Golden Phoenix Hotel, Oceanaire Building, Sunrise Drive, CBP Diosdado Macapagal, Pasay City	National Competitive Council	None	Done	
4	GSIS Pre-Retirement Seminar	February 21, 2017	APPROVED	02/15/2016	22	02/07/2017	3	1) Isabel C. Isip 2) Zenaida A. Leoncio 3) Ma. Loty A. Fullante	Manansala Ballroom, 2nd Floor, The Sulo Riviera Hotel, Matalino Road, Diliman, Quezon City	GSIS	None	Done	-Official Time
5	Basic Training Course for New Pollution Control Officer	February 21-24, 2017	APPROVED	02/15/2017	23	02/10/2017	1	Edwin L. Dolar	Sulu Riviera Hotel, Matalino Road, Diliman, Quezon City		RDB Fund	Done	
6	PhilGEPS Re-orientation and Walkthrough	February 24, 2017	APPROVED	02/23/2017	27	02/21/2017	3	1) Joyce B. Bondoc 2) Vilma I. Panagsagan 3) Rizalina P. Bautista	PICC Complex, Pasay City	PhilGEPS/DBM	None	Done	
7	Compliance Seminar-Orientation on CDA Reportorial Requirements	February 28, 2017	APPROVED	02/22/2017	24	02/15/2017	9	1) Andrew Ian P. Edrada 2) Edsel B. Pabellano 3) Marilou B. Mora 4) Madeleine M. Corpuz 5) Gloria G. Madriaga 6) Mary Grace V. Española 7) Fe Dolor Q. Pan 8) Nelia L. Sevidal 9) Rodel V. Valenzuela	2nd Flr. Bulwagang Amoranto, Quezon City Hall, QC	PCAEMPC	PCAEMPC	Done	
MARCH													
8	GIS Training on "Multi-Hazard Mapping and Vulnerability Assessment Towards Climate Resilient Communities"	March 3-5, 2017	APPROVED	02/28/2017	31	02/21/2017	2	1) Dr. Neil J. Melencion 2) Zosimo S. Bonaobra, III	UPLB Graduate School Multi-purpose Hall, UPLB, Los Baños, Laguna		Enhancing Recovery of Coconut Palms Affected by Compostela Valley Yellowing (CVY) by Agronomic Intervention Project Funds	Done	
9	Lecture on Food Safety Management System: Introduction to Standards Certification	March 20-21, 2017	APPROVED	03/21/2017	41	03/09/2017	14	1) Diosdado F. Marra 2) Ramonchito F. Castillo 3) Dan R. Alejandro 4) Ernalyne E. Colon 5) Rina I. Angeles 6) Elaine E. Ingotan 7) Sherylen S. Naive 8) Jennica Mae S. Romasanta 9) Janette Y. Janson 10) Rachel T. Amestoso 11) Lourdes Faith A. Gappi 12) Vera Madell L. Ila 13) Jonnila Anjanete A. Tan 14) Luz Brenda P. Balibrea	DTI International Bldg., Gil Puyat Ave., Makati City	DTI		Done	

10	Users and Managers Fundamental Training on Philippine Rapid Alert System for Food and Feed (PHIRASFF)	March 22, 2017	APPROVED	03/21/2017	41	03/09/2017	4	1) Maria Ivora S. Camacho 2) Danilo M. Jamandra, Jr. 3) Diosdado F. Marra 4) Ramonchito F. Castillo	Holiday Inn Galleria, Ortigas Center, Pasig City	DTI		Done	
11	Three-Day Workshop on Non-Tariff Measures (NTM) Identification and Classification	March 22-24, 2017	APPROVED	03/06/2017	35	02/27/2017	2	1) Elaine E. Ingotan 2) Janette Y. Janson	Makati Diamond Residences , Makati City	BIS-PNTR	None	Done	
12	Users and Managers Fundamental Training on Philippine Rapid Alert System for Food and Feed (PHIRASFF)	March 24, 2017	APPROVED	03/21/2017	41	03/09/2017	2	1) Luz Brenda P. Balibrea 2) Ma. Celia M. Raquepo	Holiday Inn Galleria, Ortigas Center, Pasig City	DTI		Done	
APRIL													
13	2016 Madrid Fusion Manila (MFM) Trade Expo	April 6-8, 2017	APPROVED	28/03/2017	44	22/03/2017	10	1) Rina I. Angeles 2) Jennica Mae S. Romasanta 3) Rachel T. Amestoso 4) Elaine E. Ingotan 5) Sherylen S. Naive 6) Maria Ivora S. Camacho 7) Niel Patrick P. Jaron 8) John Ronel C. Ecal 9) Lourdes Faith A. Gappi 10) 2 Drivers	SMX, SM Mall of Asia Complex, Pasay City			Done	
14	Foundational Elements for Internal Auditors (Risk Based Auditing)	April 19-20, 2017	APPROVED	04/10/2017	51	04/04/2017	2	1) Lea N. Buenaagua 2) Mariou B. Mora	Hotel Celeste, Makati Ave., Pasay Road, Makati City	CIASP	Corporate/Subsidy Fund	Done	
15	67th PSAE Annual National Convention and the 14th International Conference and Exhibition on Official Time	April 23-29, 2017	APPROVED	04/15/2017	18-Feb-00	03/31/2017	12	1) Celso F. Malliwanag 2) Alvin R. Trespeces 3) Joel R. Valenzuela 4) Rizaldy M. Rempillo 5) Randy T. Padre 6) Karen L. Rodulfo 7) Ilene M. Oriol 8) Sofia Juserhine i. Buccad 9) Michelle B. Toledo 10) Hermes R. Aguila 11) Sarle S. Palcibar 12) Elsa A. Delatado	Legazpi City Convention Center, Legazpi City, Albay, Philippines	PSAE	Each Participant	Done	
MAY													
16	Data Gathering, Interviewing and Presentation Skills for Auditors	May 6 & 13, 2017	APPROVED	04/10/2017	51	04/04/2017	2	1) Annalyn B. Encarnacion 2) Dennis Leigh Dean C. Verona	Hotel Celeste, Makati Ave., Pasay Road, Makati City	CIASP	Corporate/Subsidy Fund		Rescheduled to Aug 11-12, 2017 Amended 51-B Rescheduled Date Aug. 12-13, 2017 Revised Seminar Title: Computed Assisted Auditing Techniques
17	Training Workshop on Regulatory Impact Analysis (RIA) Part II	May 18-19, 2017	APPROVED			17/05/2017	3	1) Andre Luis D. Reyes 2) Elaine E. Ingotan 3) Rachel T. Amestoso	4TH Floor SHE Hall, NMIS Building, Visayas Avenue, Quezon City	DA-Bureau of Agriculture and Fisheries Standards	None	Done	

18	GACPA 39th Annual Convention	May 24-27, 2017	APPROVED	04/20/2017	54	04/06/2017	7	1) Divina B. Grande 2) Rizza M. Morillo 3) Adelyn B. Dado 4) Rosario A. Tolibas 5) Bellardo L. Velasquez 6) Norrain S. Maganod 7) Virginia F. Apolinario	Iloilo Convention Center, Iloilo City	PSAE	Respective Regions	Done	
19	Building Quality for an Effective Internal Audit Department	May 25-26, 2017	APPROVED	04/10/2017	51	04/04/2017	2	1. Lea N. Buenaagua 2) Mariou B. Mora	Hotel Celeste, Makati Ave., Pasay Road, Makati City	CIASP	Corporate/Subsidy Fund	Done	Rescheduled to Aug 3-4, 2017
JUNE													
20	2017 CPD Program on Audit Competencies	June 1-3, 9-10, July 1,7,8, 14-15, 2017	APPROVED	05/03/2017	57	05/03/2017	1	1) Eduardo F. Suarez	Caloocan	PICPA NMMC	HRD Training Funds		
21	24th Scientific Conference of the Federation of Crop Science Societies of the Philippines (FCSSP)	June 13-15, 2017	APPROVED	06/09/2017	69	06/07/2017	1	1) Ramon L. Rivera	Diversion 21 Hotel, Iloilo City		ZRC's CSDP Funds	Done	
22	Training/Workshop on the Operational and Technical Details of the Hotline 8888	June 19, 2017	APPROVED					1) Cecilio A. Peñafior, III	Mabini Hall, J.P. Laurel St., Malacanang, San Miguel, Manila	OP	None	Done	No SO
23	CSC CSI Leadership Series; Visionary Leadership	June 21, 2017	CANCELLED				2	1) Glenn B. Santos 2) Hernani S. Yap	Crowne Plaza Hotel, Ortigas Center, Pasig City	CSI	HRD Training Funds	Done	Cancelled due to Board Meeting
24	Coconut Genomics Program	June 22-23, 2017	APPROVED	06/20/2017	71	06/16/2017	4	1) Ramon L. Rivera 2) Gerado B. Baylon 3) Susan M. Rivera 4) Ernesto E. Emmanuel	Splash Mountain Resort Hotel, Los Baños, Laguna	CSI	Food, Accommodation and Logistics- Program Management Coordination (PMC) Travelling Expenses- Genomics Project	Done	
25	Training on Mass Production of Biological Control Agents against Coconut Scale Insects in ARC	June 27-28, 2017	APPROVED	06/07/2017	66	06/02/2017	8	1) Joel B. Oclarit 2) Manuel G. Octubre 3) Tito B. Palangan 4) Ma. Chyrellyn A. Pace 5) Cercil P. Liaguno 6) Sol C. Sabornido 7) Hymn P. Joseph 8) Sacred Joy Aries L. Rondon	PCA-ARC		Region X's Locally Funded Project 2015 Reprogrammed Funds of CSIEAP under expense code 50202010 (753)	Done	Amended: 6/14/2017 Change of date to from June 7-8, 2017 SO No. 66-A 6/16/2017 SO No. 66-B 6/22/2017 -to include*
26	COCOLINK 2nd International Coconut Conference and Expo	June 28-30, 2017					5	1) July DP. Pingco 2) Mercy Z. Vallejos 3) Benito T. Labastilla 4) Ralph Marcel C. Estaño 5) Sacred Joy Aries L. Rondon	SM Lanang Premier, Davao City		Regional Offices		
JULY													
27	Macapuno Roadmap: Review of Accomplishments and Targets Setting	July 3-4, 2017	APPROVED	29/06/2017	76	28/06/2017	2	1) Josephine T. Nieva 2) Maria Buena A. Ubaldo	Hostel Tropicana, Cavite State University, Indang, Cavite		PCA ARC's Project Funds	Done	
28	Enhancement Training on Coconut Wood Utilization, Tools and Machineries Handling for Wood Carpenters and Staff	July 3-7, 2017	APPROVED	29/06/2017	77	28/06/2017	5	1) Donato T. Jomen 2) Erwin Manigos 3) Julio Tayong 4) Mario Ravidaz 5) Eduardo L. Danuco, Jr.	PCA ZRC		PCA Region X Locally Funded Project 2015 Reprogrammed Funds under CHLCCP expense code 50202010	Done	

29	2017 Public Sector HR Symposium	July 4-6, 2017	APPROVED	05/17/2017	58	05/08/2017	4	1) Glenn B. Santos 2) Ramon L. Rivera 3) Hernani S. Yap 4) Marcel C. Cuaresma	PICC, Pasay City	CSC-CSI	HRD Training Funds	Done	P28,800.00 - OIC Santos, DM Yap and OIC-DC Cuaresma : HRD Training Funds JUSTIFIED 8/8/17 P30,000.00- DM Rivera: 70% Plowback Fund
			APPROVED	06/08/2017	58-A	5/31/2017	6	1) Roel M. Rosales 2) Erlene C. Manohar 3) Mateo B. Zipagan 4) Joel B. Oclarit 5) Mercy Z. Vallejos 6) Sheryll S. Lee	PICC, Pasay City	CSC-CSI	Respective Offices	Done	DA Roel M. Rosales in lieu of the attendance of Ms. Roslyn 6/8/2017
					58-B	07/13/2017	1	1) Nur-Aina B. Ingkagan	PICC, Pasay City	CSC-CSI	Respective Offices	Done	Amended 7/13/2017
30	Training Course on Beekeeping	July 10-14, 2017	APPROVED	07/10/2017	83	07/06/2017	1	1) Arnold A. Valle	Alameda Farm, San Agustin, Surigao del Sur	DA-CARAGA Region	None	Done	
31	CSC Training entitled Thinking Discipline for Leaders	July 11-12, 2017	CANCELLED				1	1) Andrew Ian P. Edrada	Batasan Hills, Diliman, Quezon City	CSC	HRD Training Funds	Done	Registered by Atty. Edrada Cancelled 7/14/2017
32	CSC Mediation, Negotiation and Conflict Management	July 11-13, 2017	APPROVED	07/21/2017	91	07/13/2017	2	1) Datumanong U. Pendi 2) Gloria T. Salavaria		CSC	ACPRP 2016 Extension, Education and Training	Done	
33	CSC Supervisory Development Course Track II	July 17-21, 2017	APPROVED	07/21/2017	91	07/13/2017	3	1) Ms. Nur-Aina B. Ingkagan 2) Ms. Onesima J. Hayawan 3) Mr. Datumanong U. Pendi		CSC	ACPRP 2016 Extension, Education and Training	Done	
34	AHA Presidential Advisory: Using Science to Mask Ulterior Motives (Coconut is Healthy)	July 18, 2017	CANCELLED				1	1) Luz Brenda P. Balibrea		Management Assoc. of the Phil.		Done	
35	1-Day Conference Seminar GACPA Day	July 19, 2017	APPROVED	07/14/2017	86	07/10/2017	3	1) Madeleine M. Corpuz 2) Susan G. Yecla 3) Divina B. Grande	SMX Convention Center, SM Mall of Asia, Pasay City	Philippine Institute of Certified Public Accountants (PICPA) and Govt Assoc. of Certified Public Accountants (GACPA Inc.)	HRD Training Funds	Done	
36	FPAAAI Training Workshop on Technical Writing	July 19-22, 2017	APPROVED	07/21/2017	92	07/18/2017	2	1) Willy A. Mercurlo, Jr. 2) Sabiniano Q. Lamban	Benuet State University, La Trinidad, Benguet	Fullbright Philippines Agriculture Alumni Association, Inc. (FPAAAI)	DRC's Project Funds	Done	
AUGUST													
37	AGIA Inc. Government Procurement Reform Act 9184 and its IRR and Updates	August 2-4, 2017	APPROVED	07/11/2017	85	06/23/2017	3	1) Susan G. Yecla 2) Gloria G. Madriaga 3) John Harvin S. Bernardo	Hotel Kimberly, Malate, Manila	AGIA, Inc.	HRD Training Funds	Done	
38	CSC-ARMM Training on Leave Administration Course for Effectiveness (LACE)	August 9-10, 2017	APPROVED	08/02/2017	97	07/28/2017	2	1) Gloria T. Salavaria 2) Fahima P. Ibrahim	ORG Compound, Cotabato City	CSC-ARMM	2016 ACPRP (Education, Extension and Training)	Done	
39	DAP Course on Training Effectiveness Evaluation	August 15-17, 2017	APPROVED	07/21/2017	91	07/13/2017	1	1) Lester Jake C. Dela Serna	DAP Davao City	DAP	ACPRP 2016 Extension, Education and Training	Done	
40	Training/Workshop on "Enhancing Effective Participation in Codex Activities	August 30, 2017 to September 1, 2017	APPROVED	09/04/2017	118	08/29/2017	1	1) Ma. Celia M. Raquepo	Sequoia Hotel, Mother Ignacia, Diliman, Quezon City	DA	None	Done	

SEPTEMBER

41	117th PCSA in the R.A.C.E. to Serve VII Fun Run	September 03, 2017	APPROVED	01/08/2017	96	21/07/2017	37	<ol style="list-style-type: none"> 1) Reynaldo M. Barrientos 2) Ramon Alexis M. Benedictos 3) Nelson D. Bernardo 4) Eda Aleignte A. Caballero 5) Bonlizardo E. Cabrera 6) Ricardo H. Clenuar 7) Edwin L. Dolar 8) Andrew Ian P. Edrada 9) Annalyn B. Encarnacion 10) Mary Grace V. Española 11) Charmaine D. Espenilla 12) Virginia S. Formeloza 13) Lorianne G. Garcia 14) Divina B. Grande 15) Elaine E. Ingotan 16) Ariel E. Jacob 17) Danilo R. Jamandra, Jr. 18) Janette Y. Janson 19) Cess Andrew R. Lucero 	Quirino Grandstand, Manila	CSC	HRD Training Funds	Done
							<ol style="list-style-type: none"> 20) Gloria G. Madriaga 21) Diosdado F. Marra 22) Annah Erania C. Masinas 23) Edsel B. Pabellano 24) Joyce Anne D. Paderon 25) Frances Dominique D. Pingco 26) James M. Raguindin 27) Marilyn M. Ramos 28) Rubirosa A. Rebagoda 29) Jennica Mae S. Romasanta 30) Sandee R. Sanchez 31) Charm D. Sison 32) Maurinia M. Tagapan 33) Apolinar B. Tahoynon, III 34) Anna Rose A. Tambis 35) Rodel V. Valenzuela 36) Laarnie T. Velacha 37) Dennise Leigh Dean C. Verona 					
42	National Review and Calibration of DA-BAR's Climate Change R&D Program	September 4-8, 2017	APPROVED	04/09/2017	116	30/08/2017	2	<ol style="list-style-type: none"> 1) Dr. Liberty H. Canja 2) Alejandria Aileen B. Belen 	Phil. Carabao Center, Nueva Ecija		Respective Office Project Funds	
43	CSC Leadership Series entitled "Leading Smart Organizations	September 06, 2017	CANCELLED	05/09/2017			3	<ol style="list-style-type: none"> 1) Glenn B. Santos 2) Hernani S. Yap 3) Marcel C. Cuaresma 	Crowne Plaza Hotel, Ortigas Center, Pasig City	CSC	HRD Training Funds	
44	CSC Training entitled Knowledge Management for Leaders	September 6-7, 2017	APPROVED	07/24/2017	93	07/13/2017	1	<ol style="list-style-type: none"> 1) Atty. Andrew Ian P. Edrada 	CSC Batasan Rd., Diliman, Quezon City	CSC	HRD Training Funds	

45	Participation in the Conduct of Makina Expo 2017	September 7-9, 2017	APPROVED	09/05/2017	121	08/30/2017	14	1. MR. Dennis D. Andres 2. MS. Erlene C. Manohar 3. MR. Mateo B. Zipagan 4. MR. Francis B. Fegarido 5. MR. Timoteo R. Lago, Jr. 6. MR. Joel O. Pilapil 7. MR. Ralph S. Hamoy 8. MR. Joel B. Oclarit 9. MR. Rex B. Buac 10. MS. Priscilla J. Abasolo 11. MR. Ramon R. Barbosa 12. MS. Marina B. Wahab 13. MR. Luisito J. Peñamora 14. ENGR. Christian Dominique G. Bongcaron 15. Mr. Emmanuel E. Emmanuel	Iloilo City	DA	Regional Offices	Done	Amended to include Mr. Emmanuel
46	Supervisory Development Course Track I	September 11-15, 2017	APPROVED	08/24/2017	112	08/16/2017	5	1) Datumanong U. Pendi 2) Onesima J. Hayawan 3) Abduladzis A. Guiaman 4) Nur-Aina B. Ingkagan 5) Lester Jake C. Dela Serna	CSC-ARMM, Org Compound, Coatabato City	CSC-ARMM	ACPRP 2016 Extension, Education and Training	Done	
47	DA-BAFS Regional Stakeholders' Consultation for Activities Related to Impact Evaluation of Standards	September 12-15, 2017	APPROVED	08/22/2017	111	08/15/2017	1	1) Vera Madell L. Ilae	Hotel Venezia, Legazpi City Albay	DA-BAFS	DA-BAFS	Done	
48	Orientation/Workshop on the Implementation of CPD for Agricultural and Biosystems Engineer	September 14, 2017	CANCELLED					1) Joel O. Pilapil	Rating Div, 3rd Floor, PRC, P. Paredes st., Sampaloc, Manila	PRC-ABE and CPD		Done	
49	DA-BAFS Symposium for Organic Agriculture Researchers	September 18-22, 2017	APPROVED	11/07/2017	154	11/15/2017	2	1) Rosella B. Villaruel 2) Marianita N. Eroy	BSWM Building, Visayas Avenue, Quezon City	DA-BAFS	DA-BAFS	Done	Official Time Antidate to Sept 15
OCTOBER													
50	Meeting on the Finalization of the Draft JAO on Enforcement or Organic Labeling of Processed & Prepacked Organic Food Products	October 2-4, 2017	APPROVED	18/10/2017	138	29/09/2017	2	1) Rina I. Angeles 2) Magaly C. Monterde	University Hotel, Gomburza, Diliman, Quezon City	DA	DA	Done	
51	International Seminar-Workshop on "Electronic Records Management"	October 10-12, 2017	APPROVED	10/18/2017	139	09/22/2017	1	1) Isagani N. Zorra	Subic Grand Harbour Hotel, 249 Waterfront Road, Subic Bay Freeport Zone, Zambales	National Archives of the Phil.	Office of the Corporate Secretary Seminar Fund	Done	
52	National Tripartite Conference on Trade and Labour Standards	October 11-12, 2017	APPROVED	10/26/2017	144	10/10/2017	2	1) Luz Brenda P. Balibrea 2) Djoana Eve M. Rivera	Makati Diamond Hotel Residences, Legazpi Village, Makati City	International Labour Organization (ILO)	None	Done	Official Time
53	2017 CacaoLink-Mindanao	October 17-18, 2017	APPROVED	11/06/2017	150	10/10/2017	8	1) Ralph S. Hamoy 2) Joel B. Oclarit 3) Ramon R. Barbosa 4) Dionedes P. Dagatan 5) Mercy Z. Vallejos 6) Juvy T. Alayon 7) Grace S. Orilla 8) Zuraida L. Idsla	Almont, Inland Hotel, Butuan City	Philippine Cacao Industry Council	Respective Regions	Done	
54	Orientation Workshop on Regulatory Impact Analysis (RIA)	October 25-27, 2017					2	1) Rina I. Angeles 2) Elaine E. Ingotan	University Hotel, University of the Philippines Diliman, Quezon City	DA-BAFS		Done	
55	CSC Training on Understanding ARTA and Frontline Service	October 26-27, 2017	APPROVED	09/29/2017	132	09/15/2017	1	1) Cherrie O. Oli	CSC Region V Training Hall, Legazpi City	CSC	HRD Training Funds	Done	

NOVEMBER													
56	Civil Service Institute (CSI) Training on Innovation Leadership	November 03, 2017	APPROVED	11/06/2017	151	10/18/2017	3	1) Priscilla J. Abasolo 2) Francis B. Fegarido 3) Jeffrey A. Delos Reyes	Conrad Manila Hotel, Seaside Boulevard, Coray Way, Pasay City, Manila	CSI	HRD Training Funds	Done	
57	Seminar/Workshop on Promoting Harmony in the Workplace and 4Cs of Change	November 6-7, 2017	APPROVED	11/21/2017	157	11/02/2017	30	1. Abduladzis A. Guiaman 2) Nasino G. Umbi, Jr. 3) Sandaton Z. Siang 4) Wahida S. Dampas 5) Rasul S. Piang 6) Onesima J. Hayawan 7) Elvira B. Perez 8) Ma. Louella A. Guarino 9) Arshad S. Hamad 10) Nurdin A. Laja 11) Darwin J. Maali 12) Bibbong L. Bernabe 13) Albert S. Ylanan 14) Bussier L. Salih 15) Zemaيدا A. Salih 16) Apsa J. Hadjinulla 17) Nurhaina S. Saradi 18) Khadaffy S. Gubaten 19) Alirama M. Tmpogao 20) Johanisha S. Dimasangcay 21) Nassifh D. Hadjijamel 22) Norrain S. Maganod 23) Zuraida L. Idsla 24) Ray V. Alcoriza 25) Farisa B. Nul 26) Ahadjita K. Balaiman 27) Fahima P. Ibrahim 28) Lito D. Jacerna	Coatatabato City	CSI	2016 ACPRP (Education, Extension and Training)	Done	
58	1st National Conference on Chemical Laboratories (NCCL)	November 28-29, 2017	APPROVED	11/22/2017	158	11/03/2017	1	1) Olivia Klarina C. Paraoan	The Century Park Hotel, Manila	Integrate Chemists of the Philippines	None	Done	Official Time Registration Fee shall be shouldered by Ms. Paraoan
DECEMBER													
59	CSI Training entitled "SPMS for Leaders"	December 6-7, 2017	APPROVED	11/28/2017	165	11/10/2017	1	1) Hernani S. Yap	CSC Auditorium, 4th Flr, CSC Resource Center, Batasan Hills, Diliman, Quezon City	CSI	HRD Training Funds	Done	

IN-HOUSE TRAININGS ATTENDED BY EMPLOYEES
(INDIVIDUAL DEVELOPMENT PLAN)
S. 2017

TRAINING TITLE	DATE	REMARKS	DATE RECEIVED APPROVED SO	SO NO.	SO DATE	NO. OF PARTICIPANTS	NAME OF PARTICIPANTS	VENUE	TRAINING PROVIDER	FUND	REMARKS	NOTES	
JANUARY													
1	PCAEA 7th Annual National Officers' Conference	January 16-19, 2017	APPROVED	01/13/2017	5	01/10/2017	27	National Officers: 1) Loueda N. Deona 2) Miguellito E. Tarrega 3) Marilou B. Mora 4) Fe Dolor Q. Pan 5) Virginia S. Formelosa 6) Emelita P. Quinzon 7) Edwin L. Dolar 8) Mary Grace V. Pienzenaves 9) Jarem C. Barrantes 10) Ariel E. Jacob 11) Gloria G. Madriaga 12) Edeline J. Abutin 13) Rodell V. Valenzuela 14) Cess Andrew R. Lucero Local Chapter Presidents: 1) Marieta C. Perez 2) Inocencia F. Fampalme 3) Mercy R. Salazar 4) Rocela R. Lascuña 5) Celso R. Quiao 6) Renato P. Dubongco 7) Ferdinand D. Acaylar 8) Jose Danilo S. Ontalan 9) Noel A. Prieto 10) Grace S. Orilla 11) Edeline J. Abutin 12) Karry D. Addun 13) Antonina R. Ajero 14) Alejandria Aileen B. Belen 15) Raquel L. Benedictos 16) Lea N. Buenaagua 17) Melene D. Cervantes 18) Madeleine M. Corpuz 19) Marcel C. Cuaresma 20) Lea Anna D. Cuarto 21) Rowena S. De Leon 22) Edgardo Q. Del Rosario 23) Loueda N. Deona 24) Edwin L. Dolar 25) Miguellito T. Francisco 26) Maricel D. Francisco 27) Maria Lory A. Fullante 28) Von Ellesse M. Lanot 29) Elzar M. Montemayor 30) Marilou B. Mora 31) Felicima H. Oliguino 32) Vilma I. Panagagagan 33) Mary Grace T. Pienzenaves 34) Emelita P. Quinzon 35) Ma. Celia M. Raquero 36) Glenn B. Santos 37) Nella L. Sevidal 38) Eduardo R. Suarez	Los Baños, Laguna	PCAEA	Respective Offices	Done	
2	Orientation on PRIME-HRM Recruitment, Selection and Placement Program	January 19, 2017	APPROVED	01/17/2017	7	01/09/2017	33	1) Loueda N. Deona 2) Edwin L. Dolar 3) Miguellito T. Francisco 4) Maricel D. Francisco 5) Maria Lory A. Fullante 6) Von Ellesse M. Lanot 7) Elzar M. Montemayor 8) Marilou B. Mora 9) Felicima H. Oliguino 10) Vilma I. Panagagagan 11) Mary Grace T. Pienzenaves 12) Emelita P. Quinzon 13) Ma. Celia M. Raquero 14) Glenn B. Santos 15) Nella L. Sevidal 16) Eduardo R. Suarez	PCA Auditorium	HRD	HRD Training Funds	Done	
FEBRUARY													
NONE													
MARCH													
3	In-House Training/Workshop on Oral Communication and Technical Writing Skills	March 1-2, 2017	APPROVED	02/17/2017	32	02/06/2017	35	1) Kenmit Salvador R. Andal -Kristine Venet Q. Andal 2) Rina I. Angeles 3) Antonina R. Ajero 4) Alejandria Aileen B. Belen 5) Raquel L. Benedictos 6) Joyce B. Bondoc 7) Melene D. Cervantes 8) Marcel C. Cuaresma 9) Lea Anna D. Cuarto 10) Rowena S. De Leon 11) Loueda N. Deona 12) Noemi C. Dubongco 13) Joaquito T. Francisco 14) Maricel D. Francisco 15) Gabby SCAJ B. Galang -Edeline J. Abutin 16) Ariel E. Jacob 17) Von Ellesse M. Lanot 18) Cess Andrew R. Lucero 19) Elzar M. Montemayor 20) Marilou B. Mora 21) Leopoldo A. Nurqui, Jr. 22) Marisol R. Ortiz 23) Joyce Anne D. Paderon 24) Vilma I. Panagagagan 25) Cecilio A. Peñaflor, III 26) Andranil D. Reyes	PCA Executive Lounge	HRD/ATI	HRD Training Funds	Done	
4	2017 PCAEMPC Annual Strategic Planning Workshop	March 17-18, 2017	APPROVED	03/16/2017	38	03/15/2017	25	Board of Directors: 1) Atty. Andrew Ian P. Edrada 2) Atty. Marlon M. Terrado 3) Engr. Edsel B. Pabellano 4) Loueda N. Deona 5) Marisol R. Ortiz 6) Marilou B. Mora 7) Antonina R. Ajero Committee Chairs/Members: 8) Madeleine M. Corpuz 9) Lea B. Buenaagua 10) Edeline J. Abutin 11) Gloria G. Madriaga 12) Virginia S. Formelosa 13) Anna Consuelo C. Buhay 14) Rodell V. Valenzuela 15) Eric Paul C. Tumbukon 16) Noemi C. Dubongco 17) Jarem C. Barrantes 18) Edwin L. Dolar 19) Grace Isabelle P. Tayo 20) Regine Anne R. Tan 21) Rafael DG. Agula Officers/Staff: 22) Mary Grace V. Españaola 23) Fe Dolor Q. Pan 24) Nella L. Sevidal 25) Emelita P. Quinzon	PCA Executive Lounge	PCAEMPC	PCAEMPC	Done	
APRIL													
5	Office Solidarity Activity and GAD Seminar	April 20-21, 2017	APPROVED	19/04/2017	None		29	Regional Office: 1) Mariv V. Marasigan 2) Divina B. Grande 3) Maria Lynn A. Mondejar 4) Diosdado F. Marra 5) Marcelito A. Bangulitan 6) Nerissa P. Mendez 7) Bonifacio E. Cabrera 8) Marilyn M. Ramos 9) Patricia Ann A. Pielago 10) Emmanuel T. Francisco 11) Francis Dominique DP. Pingo 12) John Emmanuel A. Fullante 13) Ricardo H. Cleanuar 14) Gloria Z. Galapir 15) Leah B. Mostrales 16) Annah Erania Masillas 17) Maurinia Tagapan 18) Nelson D. Bernardo 19) James M. Nagardin 20) Neptali Pelluda PCA Aurora/APCDC: 21) Jody DP. Pingo 22) Neil John Labasan 23) Asher L. Vinuya 24) Joana Rose M. Dumanig 25) Eduardo R. Suarez	Morong, Bataan	Region I-IVB	Regional Office's Training and GAD Funds	Done	

6	Value Chain Analysis Seminar Workshop	April 26-28, 2017	APPROVED	04/17/2017	53	03/31/2017	23	1) Andre Luis D. Reyes 2) Lourdes Faith A. Gappi 3) Ruben P. Rico 4) Karla Ivannah D. Borromeo 5) Zarah M. Porto 6) Djana Eve M. Rivera 7) Cess Andrew R. Lucero 8) Charmaine O. Espenilla 9) Rosella B. Villaruel 10) Jenica Mae S. Romasanta 11) Janette V. Janson 12) Rachel T. Amestoso 13) Neil Patrick P. Jaron 14) Luz Brenda P. Balbrea 15) Rina I. Angeles 16) Elaine E. Ingotan 17) Sherylin S. Naive 18) Maria Ivora S. Camacho 19) John Ronel C. Ecal 20) Apolinar B. Tahoyonon, III 21) Ephraim P. Trinidad, Jr. 22) Miguel Luis C. Laredo 23) John Michael O. Rabara	PCA Executive Lounge	TMDD	TMDD Funds		
MAY													
7	In-House Training/Workshop on Oral Communication and Technical Writing Skills SG 8-14	May 25-26, 2017	APPROVED	19/05/2017	60	10/05/2017	19	1) Karry D. Addun 2) Rzalina P. Bautista 3) Edwin L. Dolar 4) Mary Grace V. Espafola 5) Virginia S. Formelozza 6) Sheila D. Gonzales 7) Gloria G. Madriaga 8) Felisima H. Oliguino 9) Fe Dolor Q. Pan 10) May Grace T. Pienzenaves 11) Emelita P. Quianzon 12) Noel B. Quianson 13) Gil V. Santos 14) Honorio V. Santos, Jr. 15) Helen M. Sermonia 16) Nella L. Sevidal 17) Regine Anne R. Tan 18) Rodell V. Valenzuela 19) Isagani N. Zorra	PCA Executive Lounge	HRD/ATI	HRD Training Funds	Done	
JUNE													
8	PCAEMPC Special Planning Workshop/Seminar	June 2-3, 2017	APPROVED	06/02/2017	65	06/02/2017	14	1) Atty. Andrew Ian P. Edrada 2) Atty. Marlon M. Terrado 3) Engr. Ediel B. Pabelano 4) Loueda N. Deona 5) Marilou B. Mora 6) Antonia R. Ajeza 7) Mary Grace V. Espafola 8) Fe Dolor Q. Pan 9) Nella L. Sevidal 10) Madeline M. Corpuz 11) Gloria G. Madriaga 12) Rodell V. Valenzuela 13) Jarem C. Barrantes 14) Ariel E. Jacob	Subic	PCAEMPC	PCAEMPC Funds	Done	
JULY													
9	Mid-Year Assessment/Planning Workshop with Gender and Development (GAD) Seminar and Teambuilding	June 29-July 1, 2017	APPROVED	05/23/2017	None		150	PCA Region IV-A	PCA Compound, Isabang, Lucena City	Regional GAD Fund and RA 8048 Fund; expenditure for CY 2017		Hold per IV-A instruction according to Tira 5/12/2017 concerning the budget	
AUGUST													
10	SS Orientation for Leaders	August 31, 2017	APPROVED					1) Dennis D. Andres 2) Rina I. Angeles 3) Lea N. Buenaagua 4) Melilene D. Cervantes 5) Luis G. Cruz 6) Marcel C. Cuaresma 7) Rowena S. De Leon 8) Edgardo Q. Del Rosario 9) Donabel R. Angelo 10) Gabby SCAJ B. Galang 11) Ariel E. Jacob 12) Von Elisse M. Lanot 13) Marilou B. Mora 14) Ediel B. Pabelano 15) Ma. Celia H. Raqueno 16) Andre Luis D. Reyes 17) Eduardo F. Suarez 18) Helen M. Sermonia 19) Hernani S. Yap 20) Andrew Ian P. Edrada	PCA Memorabilia Room	AGSD/HRD	HRD Training Funds	No S.O.	
11	Training/Workshop on SS Methods	September 22, 2017	APPROVED	09/14/2017	129	09/11/2017	60	1. MS. LUZ BRENDA P. BALBREA 2. MR. JAREM C. BARRANTES 3. MS. RIZALINA P. BAUTISTA 4. MR. BONLIZARDO E. CABREIRA 5. MR. ALEJANDRO A. CAMBA, JR. 6. MR. EMMANUEL C. CAZCARRO 7. MR. EDWIN L. DOLAR 8. MR. MICHAEL L. DOLAR 9. MS. MARIANITA N. EROY 10. MS. SHEILA D. GONZALES 11. MS. DIVINA B. GRANDE 12. MR. CESS ANDREW R. LUCERO 13. MR. DIOSDADO F. MARRA 14. MS. NERISSA P. MENDEZ 15. MS. MARIA LYNN A. MONDEJAR 16. MS. MARISOL R. ORTIZ 17. MR. ROLANDO P. PEÑA 18. MR. NOEL B. QUIANZON 19. MR. ANTONION A. RAMOS, JR. 20. MS. MARILYN M. RAMOS 21. MR. RUBEN P. RICO 22. MS. DJOANA EVE M. RIVERA 23. MR. PABLO A. ROMERO 24. MR. GIL V. SANTOS 25. MR. HONORIO V. SANTOS, JR. 26. MR. EPHRAIM P. TRINIDAD, JR. 27. MS. ROSELLA B. VILLARUEL 28. MR. LUCIANO J. ZORRA	PCA Memorabilia Room	AGSD/HRD	HRD Training Funds	Reschedule	
11								1. MS. LUZ BRENDA P. BALBREA 2. MR. JAREM C. BARRANTES 3. MS. RIZALINA P. BAUTISTA 4. MR. BONLIZARDO E. CABREIRA 5. MR. ALEJANDRO A. CAMBA, JR. 6. MR. EMMANUEL C. CAZCARRO 7. MR. EDWIN L. DOLAR 8. MR. MICHAEL L. DOLAR 9. MS. MARIANITA N. EROY 10. MS. SHEILA D. GONZALES 11. MS. DIVINA B. GRANDE 12. MR. CESS ANDREW R. LUCERO 13. MR. DIOSDADO F. MARRA 14. MS. NERISSA P. MENDEZ 15. MS. MARIA LYNN A. MONDEJAR 16. MS. MARISOL R. ORTIZ 17. MR. ROLANDO P. PEÑA 18. MR. NOEL B. QUIANZON 19. MR. ANTONION A. RAMOS, JR. 20. MS. MARILYN M. RAMOS 21. MR. RUBEN P. RICO 22. MS. DJOANA EVE M. RIVERA 23. MR. PABLO A. ROMERO 24. MR. GIL V. SANTOS 25. MR. HONORIO V. SANTOS, JR. 26. MR. EPHRAIM P. TRINIDAD, JR. 27. MS. ROSELLA B. VILLARUEL 28. MR. LUCIANO J. ZORRA					
SEPTEMBER													
12	In-House Training on Simulation-Driven Machine Designing and Prototyping	September 11-15, 2017	APPROVED	09/05/2017	120	08/30/2017	12	1) Luisito J. Peñamora 2) Clifford M. Tagactac 3) Leo Jess G. Bays 4) Josefito T. Francisco 5) Christian Dominique G. Bongacaron 6) Sherrin H. Andres 7) Risa Grace C. Bejerano 8) Eklid D.C. Nercuit 9) Jose Danilo S. Ontalan 10) Jonathan B. Paderanga 11) Cess Andrew R. Lucero 12) Adriell V. Santoyo	PCA Memorabilia Room	OB	Travelling Ex- Respective offices Supplies, Meals and Others- CHLCP 2015 of ZRC		

ISO TRAININGS BY EMPLOYEES
(INDIVIDUAL DEVELOPMENT PLAN)
S. 2017

TRAINING TITLE	DATE		NAME OF PARTICIPANTS	VENUE	TRAINING PROVIDER	FUND	REMARKS	NOTES
JANUARY								
NONE								
FEBRUARY								
NONE								
MARCH								
NONE								
APRIL								
1	Finalization of the QMS Manual and Procedural Manual	April 10, 2017	APPROVED	1) Glenn B. Santos 2) Roel M. Rosales 3) Hernani S. Yap 4) Marlon M. Terrado 5) Dennis D. Andres 6) Eduardo F. Suarez 7) Lea N. Buenaagua 8) Marianita N. Eroy 9) Edsel B. Pabellano 10) Edgardo Q. Del Rosario 11) Marcel C. Cuaresma 12) Luz Brenda P. Balibrea 13) Ma. Celia M. Raquepo 14) Von Ellesse M. Lanot 15) Mariou B. Mora 16) Ariel E. Jacob 17) Rina I. Angeles 18) Marcelo A. Banguilan	PCA Executive Lounge	PCA/DAP	HRD Training Funds	
MAY								
NONE								
JUNE								
NONE								
JULY								
NONE								
AUGUST								
2	Technical Guidance on Review and Enhancement of Operational Controls and Procedures	August 2-3, 2017	APPROVED	1) Rina I. Angeles 2) Luz Brenda P. Balibrea 3) Marcelo A. Banguilan 4) Raquel L. Benedictos 5) Meilene D. Cervantes 6) Marcel C. Cuaresma 7) Edgardo Q. Del Rosario 8) Lea Anna D. Cuarto 9) Edgardo Q. Del Rosario 10) Marianita N. Eroy 11) Gabby SCAJ B. Galang 12) Ariel E. Jacob 13) Von Ellesse M. Lanot 14) Mariou B. Mora 15) Edsel B. Pabellano 16) Ma. Celia M. Raquepo 17) Jennel C. Camacho 18) Annalyn B. Encarnacion 19) Glenn B. Santos 20) Eduardo F. Suarez 21) Marlon M. Terrado 22) Hernani S. Yap	PCA Memorabilia Room	HRD/DAP	HRD Training Funds	
3	Workshop on Control of Nonconformity	August 04, 2017	APPROVED	1) Marcelo A. Banguilan 2) Raquel L. Benedictos 3) Annalyn B. Encarnacion 4) Meilene D. Cervantes 5) Marcel C. Cuaresma 6) Dyan M. Mandilhan 7) Edgardo Q. Del Rosario 8) Marianita N. Eroy 9) Gabby SCAJ B. Galang 10) Ariel E. Jacob 11) Von Ellesse M. Lanot 12) Elizar M. Montemayor 13) Karry D. Addun 14) Edsel B. Pabellano 15) Ma. Celia M. Raquepo 16) Glenn B. Santos 17) Eduardo F. Suarez 18) Marlon M. Terrado	PCA Memorabilia Room			
4	Technical Guidance on QMS Implementation	September 11, 13-15, 2017	APPROVED	1) Luz Brenda P. Balibrea 2) Pablo A. Romero 3) Gabby SCAJ B. Galang 4) Dennis D. Andres 5) Marcelo A. Banguilan 6) Alma P. Ruiz 7) Regine Anne R. Tan 8) Raquel L. Benedictos 9) Madeleine M. Corpuz 10) Cecille B. Silvano 11) Susan G. Yecia 12) Marcel C. Cuaresma 13) Edsel B. Pabellano 14) Edgardo Q. Del Rosario 15) Rowena S. De Leon 16) Andrew Ian P. Edrada 17) Hernani S. Yap 18) Von Ellesse M. Lanot 19) Glenn S. Santos 20) Alma P. Ruiz 21) Regine Anne R. Tan	PCA Memorabilia Room			
5	Training Course on Auditing Quality Management System	September 19-20, 25 2017	APPROVED	1) Luz Brenda P. Balibrea 2) Marcelo A. Banguilan 3) Lea N. Buenaagua 4) Meilene D. Cervantes 5) Marcel C. Cuaresma 6) Rowena S. De Leon 7) Andrew Ian P. Edrada 8) Ariel E. Jacob 9) Von Ellesse M. Lanot 10) Marisol R. Ortiz 11) Edsel B. Pabellano 12) Ma. Celia M. Raquepo 13) Marlon M. Terrado 14) Isagani N. Zorra 15) Mariou B. Mora 16) Eduardo F. Suarez 17) Marlon M. Terrado 18) Susan G. Yecia	PCA Memorabilia Room			

6	Review of the QMS Manual and Procedural Manual and Preparation of Internal Audit	September 22, 2017	APPROVED	<ul style="list-style-type: none"> 1) Marilou B. Mora 2) Lea N. Buenaagua 3) Marcel C. Cuaresma 4) Madeleine M. Corpuz 5) Ariel E. Jacob 6) Rowena S. De Leon 7) Marcelo A. Banguilan 8) Diosdado F. Narra 9) Marisol R. Ortiz 10) Marlon M. Terrado 11) Andrew Ian P. Edrada 12) Apolinar B. Tahoynton, III 13) Hernani S. Yap 14) Ma. Celia M. Raquepo 15) Meilene D. Cervantes 16) Pablo A. Romero 17) Edsel B. Pabellano 18) Glenn B. Santos 19) Susan G. Yecla 20) Cecille B. Silvano 	PCA Memorabilia Room			
7	Mock Audit	September 27, 2017	APPROVED	<ul style="list-style-type: none"> 1) Ariel E. Jacob 2) Marilou B. Mora 3) Eduardo F. Suarez 4) Luz Brenda P. Balibrea 5) Rowena S. De Leon 6) Marisol R. Ortiz 7) Gabby SCAJ B. Galang 8) Von Ellesse M. Lanot 9) Marcelo A. Banguilan 10) Edgardo Q. Del Rosario 11) Meilene D. Cervantes 12) Madeleine M. Corpuz 13) Cecille B. Silvano 14) Susan G. Yecla 15) Isagani N. Zorra 16) Ma. Celia M. Raquepo 17) Marcel C. Cuaresma 18) Edsel B. Pabellano 19) Hernani S. Yap 20) Glenn B. Santos 21) Karry D. Addun 22) Rina I. Angeles 23) Marlon M. Terrado 24) Andrew Ian P. Edrada 	PCA Memorabilia Room			
8	Workshop on Establishing QMS Audit Programme and Auditing Quality Management Systems	September 28-29, 2017	APPROVED	<ul style="list-style-type: none"> 1) Rina I. Angeles 2) Marcelo A. Banguilan 3) Raquel L. Benedictos 4) Lea N. Buenaagua 5) Meilene D. Cervantes 6) Marcel C. Cuaresma 7) Rowena S. De Leon 8) Edgardo Q. Del Rosario 9) Andrew Ian P. Edrada 10) Gabby SCAJ B. Galang 11) Ariel E. Jacob 12) Apolinar B. Tahoynton, III 13) Marilou B. Mora 14) Marisol R. Ortiz 15) Edsel B. Pabellano 16) Ma. Celia M. Raquepo 17) Eduardo F. Suarez 18) Marlon M. Terrado 19) Hernani S. Yap 20) Susan G. Yecla 21) Isagani N. Zorra 	PCA Memorabilia Room			
9	Workshop on Management Review Inputs and Implementation	October 02, 2017	APPROVED	<ul style="list-style-type: none"> 1) Lea N. Buenaagua 2) Meilene D. Cervantes 3) Madeleine M. Corpuz 4) Marcel C. Cuaresma 5) Rowena S. De Leon 6) Edgardo Q. Del Rosario 7) Andrew Ian P. Edrada 8) Gabby SCAJ B. Galang 9) Ariel E. Jacob 10) Von Ellesse M. Lanot 11) Marilou B. Mora 12) Edsel B. Pabellano 13) Ma. Celia M. Raquepo 14) Cecille B. Silvano 15) Marlon M. Terrado 16) Hernani S. Yap 17) Susan G. Yecla 18) Isagani N. Zorra 	PCA Memorabilia Room			
10	Management Review	October 06, 2017	APPROVED	<ul style="list-style-type: none"> 1) Luz Brenda P. Balibrea 2) Marcelo A. Banguilan 3) Raquel L. Benedictos 4) Lea N. Buenaagua 5) Marcel C. Cuaresma 6) Edgardo Q. Del Rosario 7) Andrew Ian P. Edrada 8) Cecilio A. Peñalver, III 9) Ma. Celia M. Raquepo 10) Roel M. Rosales 11) Glenn B. Santos 12) Marlon M. Terrado 13) Hernani S. Yap 	PCA Executive Lounge			
11	QMS Readiness Assessment/Final Gap Assessment	October 10-11, 2017	APPROVED	<ul style="list-style-type: none"> 1) Luz Brenda P. Balibrea 2) Eduardo F. Suarez 3) Ariel E. Jacob 4) Ma. Celia M. Raquepo 5) Raquel L. Benedictos 6) Gabby SCAJ B. Galang 7) Marisol R. Ortiz 8) Susan G. Yecla 9) Madeleine M. Corpuz 10) Marcel C. Cuaresma 11) Rowena S. De Leon 12) Pablo A. Romero 13) Marlon M. Terrado 14) Meilene D. Cervantes 15) Marcelo A. Banguilan 16) Hernani S. Yap 17) Dennis D. Andres 18) Andrew Ian P. Edrada 19) Von Ellesse M. Lanot 20) Pablo A. Romero 21) Rina I. Angeles 22) Danilo J. Jamandra, Jr. 23) Vera Madell L. Ila 24) Antonina R. Ajero 25) Regine Anne R. Tan 26) Ma. Celia M. Raquepo 27) Edgardo Q. Del Rosario 	PCA Memorabilia Room			

12	Readiness Assessment Report Presentation	October 13, 2017	<p style="text-align: center;">APPROVED</p>	<p>1) Luz Brenda P. Ballibrea 2) Marcelo A. Banguilan 3) Raquel L. Benedictos 4) Lea N. Buenaagua 5) Meilene D. Cervantes 6) Marcel C. Cuaresma 7) Rowena S. De Leon 8) Edgardo O. Del Rosario 9) Gabby SCAJ B. Galang 10) Marilou B. Mora 11) Marisol R. Ortiz 12) Ma. Celia M. Raquepo 13) Pablo A. Romero 14) Cecille B. Silvano 15) Marlon M. Terrado 16) Susan G. Yecla</p>	PCA Memorabilia Room			
13	QMS Readiness Assessment/Final Gap Assessment Results Meeting	October 20, 2017	<p style="text-align: center;">APPROVED</p>	<p>1) Dennis D. Andres 2) Luz Brenda P. Ballibrea 3) Raquel L. Benedictos 4) Meilene D. Cervantes 5) Madeleine M. Corpuz 6) Marcel C. Cuaresma 7) Von Ellesse M. Lanot 8) Marilou B. Mora 9) Marisol R. Ortiz 10) Cecille B. Silvano 11) Marlon M. Terrado 12) Hernani S. Yap</p>	PCA Memorabilia Room			

MEETINGS ATTENDED BY EMPLOYEES
(INDIVIDUAL DEVELOPMENT PLAN)
S. 2017

	AGENDA	DATE	NO. OF PARTICIPANTS	NAME OF PARTICIPANTS	VENUE	ORG FACILITATOR	NOTES
JANUARY							
1	PMT Meeting	January 13, 2017	6	1) Glenn B. Santos 2) Lea Anna D. Cuarto 3) Von Ellesse M. Lanot 4) Loueda N. Deona 5) Marcel C. Cuaresma 6) Regine Anne R. Tan	AFB Conference Room	PCA-PMT	
FEBRUARY							
2	Comments and Finalization of the ISO 9001:2015 QMS Manual	February 20, 2017	12	1) Hernani S. Yap 2) Marcel C. Cuaresma 3) Marlon M. Terrado 4) Marvi V. Marasigan 5) Eduardo F. Suarez 6) Lea N. Buenaagua 7) Ma. Celia M. Raquepo 8) Luz Brenda P. Balibrea 9) Marilou B. Mora 10) Raquel L. Benedictos 11) Alma P. Ruiz 12) Regine Anne R. Tan	AFB Conference Room	AGSD/HRD	
3	Kapisanan ng mga Manggagawa sa GOCCs at GFIs (KAMAGGFJ) Organizational Meeting	February 23-24, 2017	3	1) Loueda N. Deona 2) Marilou B. Mora 3) Rodel V. Valenzuela	Clark Development Authority, Angeles, Pampanga	PCA EA	
MARCH							
4	Comments and Finalization of the ISO 9001:2015 QMS Manual	March 10, 2017	11	1) Hernani S. Yap 2) Marcel C. Cuaresma 3) Marvi V. Marasigan 4) Marlon M. Terrado 5) Lea N. Buenaagua 6) Marianita N. Eroy 7) Ma. Celia M. Raquepo 8) Raquel L. Benedictos 9) Rina I. Angeles 10) Von Ellesse M. Lanot 11) Regine Anne R. Tan	5th Floor, AFB Conference Room	AGSD/HRD	
APRIL							
5	DPO 1: The First Data Protection Officers' Assembly	April 05, 2017	1	Hernani S. Yap	Diosdado Macapagal Hall, 10 th Floor, Land Bank Plaza, 1598 M.H. Del Pilar cor. Dr. J. Quintos Sts., 1004 Malate, Manila	National Privacy Commission	With SO
MAY							
6	CSC Review of the Checklist of the Reasonable Working Conditions for Government Employees: A Focus Group Discussion	May 11, 2017	1	Marcel C. Cuaresma	Bulwagan Serbisyo Sibil, 2nd Floor Civil Service Commission, IBP Road Diliman, Quezon City	CSC	
7	CSC Cluster Meeting	May 17, 2017	3	1) Marcel C. Cuaresma 2) Antonina R. Ajero 3) Maria Lynn A. Mondejar 4) Daisy M. Genosa 5) Regine Anne R. Tan	National Meat Inspection Service (NMIS), Salvador H. Escudero (SHE) Hall, 4/F, NMIS Building, Visayas Ave., Diliman, Quezon City	CSC	
JUNE							
None							
JULY							
8	CSC Cluster Meeting	July 25, 2017	3	1) Marcel C. Cuaresma 2) Antonina R. Ajero 3) Regine Anne R. Tan	Sugar Regulatory Administration, Social Hall, SRA Building, North Avenue, Diliman, Quezon City	CSC	
AUGUST							
None							
SEPTEMBER							
9	JDS Promotion Seminar	September 11, 2017	1	1) Marcel C. Cuaresma	CSC-Bulwagan Silid at 3rd Floor CSC Building, Baasan Hills, Diliman, QC	Japan International Cooperation Center /CSC	
10	CSC Special Cluster Meeting	October 18, 2017		1) Marcel C. Cuaresma 2) Antonina R. Ajero	FPA BAI Compound, Visayas Ave, Dil., QC		

INTERNATIONAL MEETINGS/CONFERENCES/SEMINARS
S. 2017

	TRAINING TITLE	DATE	DATE RECEIVED APPROVED SO	SO NO.	SO DATE	NO. OF PARTICIPANTS	NAME OF PARTICIPANTS	VENUE	TRAINING PROVIDER	FUND	REMARKS	NOTES	
JANUARY													
1	First Joint Agriculture Working Group Meeting	January 25-28, 2017	APPROVED	19/01/2017	10	13/01/2017	1	Dennis D. Andres	Bangkok, Thailand		Done		
FEBRUARY													
2	Agribusiness Investment Forum for Filipino Workers in South Korea	February 18-20, 2017	APPROVED	02/09/2017	18	02/06/2017	3	1) Admin Avelino L. Andal 2) EA Renmin Salvador R. Andal 3) DA Roel M. Rosales	Busan, South Korea		Done		
3	25th Session of the CODEX Committee on Fats and Oils (CCFO)	February 26-March 4, 2017	APPROVED	02/23/2016	28	02/22/2017	1	Ma. Celia M. Raquepo	Kuala Lumpur, Malaysia	DA Codex Funds	Done		
MARCH													
4	Invitation from DA to participate in the Cross Country Visit to Thailand	March 13-17, 2017	APPROVED	03/06/2017	34	02/28/2017	2	1) Jeffrey A. delos Reyes 2) Joel P. Solis	Thailand	DA	Region VI Coco Hubs Fund	Done	
APRIL													
5	13th ASEAN Standard for Horticultural Procedure and other Food Crops (MASWP)	April 2-6, 2017	APPROVED	03/23/2017	43	03/22/2017	1	Marina B. Wahab	Melaka, Malaysia		PCA Project Funds	Done	Including travel time
MAY													
None													
JUNE													
None													
JULY													
6	40th Session of the CODEX Alimentarius Commission (CAC)	July 15-24, 2017	APPROVED	03/07/2017	79	21/06/2017	1	1) Roel M. Rosales	Geneva, Switzerland		PCA Project Funds	Done	Including travel time
7	APCC Review Committee Meeting on International Coconut Community	July 23-29, 2017	APPROVED	11/07/2017	84	07/07/2017	1	1) Roel M. Rosales	Jakarta, Indonesia		PCA Project Funds	Done	Including travel time
AUGUST													
None													
SEPTEMBER													
8	Oils+Fats 2017 7th International Trade Fair for Technology and Innovations	September 9-17, 2017	APPROVED	09/08/2017	98 & 99	08/08/2017	1	1) Admin Romulo J. De La Rosa 2) Alan P. Tanjuakko 3) Roque G. Quimpan	Munich, Germany				
9	Coconut Roadshow cum Outbound Business Matching Mission (OBMM)	September 9-24, 2017	APPROVED	31/08/2017	115	08/08/2017	1	1) Roel M. Rosales	USA		PCA Project Funds		
10	Training Course on the Operation, Optimization and Techniques of Simultaneous ICP-OES	September 10-16, 2017	APPROVED	31/03/2017	114	08/08/2017	2	1) Ma. Celia M. Raquepo 2) Meilene D. Cervantes	Wood Dale, Illinois, USA		Agilent Technologies, Inc.		
OCTOBER													
11	53rd APCC Session/Ministerial Meeting	October 21, 2017-November 1, 2017	APPROVED	02/10/2017	134	28/09/2017	1	1) Roel M. Rosales	Tarawa, Kiribati		Special Account in the General Fund (SAGF)		
12	Food Testing Proficiency Testing Workshop	October 17-20, 2017	APPROVED	27/10/2017	145	13/09/2017	1	1) Ma. Celia M. Raquepo	Beijing, China		Special Account in the General Fund (SAGF) for FY 2017		Inclusive of Travel Time
NOVEMBER													
None													
DECEMBER													
	Training on Food Science	December 12-15, 2017	APPROVED	11/12/2017	170	06/12/2017	2	1) Ma. Celia M. Raquepo 2) Danilo B. Ismandra, Jr.					

ACTIVITIES OUTSIDE PCA
S. 2017

	TRAINING TITLE	DATE		DATE RECEIVED APPROVED SO	SO NO.	SO DATE	NO. OF PARTICIPANTS	NAME OF PARTICIPANTS	VENUE	TRAINING PROVIDER	FUND	REMARKS	NOTES	
JANUARY														
							None							
FEBRUARY														
							None							
MARCH														
							None							
APRIL														
							None							
MAY														
							None							
JUNE														
							None							
JULY														
							None							
AUGUST														
							None							
SEPTEMBER														
							None							
NOVEMBER														
1	Celebration of the World Heart	September 29, 2017	CANCELLED						Dr. Avenilo P. Aventura Hall, Phil. Heart Center, East					
2	Diabetes Awareness Day	November 23, 2017	APPROVED				6	1) Charmaine O. Espenilla 2) Jan Michael O. Rabara 3) Adriell V. Santoyo 4) Eric Paul C. Tumbokon 5) Reynaldo M. Barrientos 6) Ariel E. Jacob	QC Circle		QC Cubao Lions Club, Inc.	Done	No S.O. ON Only	
3	National Rice Awareness Month	November 24, 2017	APPROVED				10	1) Conchita B. Cruz 2) Ariel E. Jacob 3) Felicisima H. Oliquino 4) Fe Dolor Q. Pan 5) Vilma I. Panagsagan 6) Rodel V. Valenzuela 7) Vrginia S. Formeloza 8) Reynaldo M. Barrientos 9) Rubirosa A. Rebagoda 10) Anthony D. Artita	QC Circle		PhilRice	Done	No S.O. OB Only	