

2. PARTICIPATORY COCONUT PLANTING PROJECT (PCPP)

Schedule of Availability of the Service:

Monday-Friday

8:00 - 5:00 p.m. without noon break

Who may participate in the project:

1. Individual coconut farmers (landowner, owner-tiller, tenant)
2. Coconut Farmers Organizations/Cooperatives
3. Agrarian Reform Beneficiaries (ARBs)
4. Integrated Social Forestry (ISF) Beneficiaries
5. Indigenous Peoples (Ips)

What are the requirements/equity contributions:

1. Must have the area for coconut planting and/or replanting of at least 0.5 hectares to a maximum of 10 hectares.
2. Must show proof of land ownership (if landowner or owner-tiller, ARBs and ISFBs) and landowner's letter of consent (if tenant).
3. Must have ready available source of good quality seednuts/planting materials.
4. Willing to adopt PCA recommended technologies on seednut nursery establishment and maintenance and transplanting and management of seedlings.
5. Willing to provide counterpart fund in the form of seednuts and labor for nursery operations and maintenance and transplanting.
6. Pay in kind (nut equivalent) or in cash the total amount of incentives received five (5) years after or when the palm reaches its productive stage.

Duration: Six (6) working days per farmer

How to avail of the project:

Step	Applicant/Client	Service Provider	Duration of Activity Including Travel Time (under normal circumstances)	Person in Charge	Fee	Form
1	Register at the nearest PCA Municipal or Barangay Offices or PCA designated registration areas located in the barangay. Present proof of ownership (i.e. OCT, TCT, CLT, TD)/letter of consent or authorization letter.	Interview and enlist would-be farmer participants. Inspect and review proof of ownership/letter of consent or authorization letter presented. Conduct farmers' interest and suitability assessment.	One (1) day One (1) day	Agriculturist	None	Priority Listing of PCPP Participants (NCP/PCPP/DOC2K8-1) Participant's Interest and Farm Suitability Assessment (PIFSA) (NCP/PCPP/DOC2K8-2) Certificate of Registration (NCP/PCPP/DOC2K8-3)

2	Undergo project briefing/ orientation and training on proper nursery operations and maintenance and seedlings transplanting and care and maintenance	Conduct project briefing/ orientation seminar and training	One (1) day	Agriculturist/Senior Agriculturist (SA)/ DC 1	None	Certificate of Training
3	Avail of the incentive under Phases I, II and III and acknowledge receipt of check and affix signature in the Acknowledgment Receipt and Deed of Undertaking (ARDU)	Conduct nursery inspection and evaluation	One (1) day	Provincial and Municipal Evaluation Team (PMET)	None	Coconut Nursery Inspection Report (CNIR)
		Meet and discuss with the participants the result of nursery evaluation	One (1) day	Regional Evaluation Team (RET)		Certificate of Eligibility for payment of Incentive (CEPI)
		Issue certification on the eligibility of the registered PCPP participants for payment of incentive under Phases I, II and III	One (1) day	Agriculturist/SA/ Division Chief/ Regional Manager		Coconut Planting Inspection Report (CPIR) Certificate of Coconut Planting (CCP) Coconut Farm Inspection Report (CFIR) Payroll Summary and ARDU
		Releases checks to the registered farmer-participants	One (1) day			

End of Transaction